



CANNON BUILDING  
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STATE OF DELAWARE  
DEPARTMENT OF STATE  
DIVISION OF PROFESSIONAL REGULATION  
BOARD OF CHARITABLE GAMING

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### TEXAS HOLD'EM POKER TOURNAMENT PERMIT APPLICATION

1. Is your organization a Volunteer Fire Company, a Veterans' Organization, a Religious or Charitable Organization, or a Fraternal Society? Yes  No  If Yes, check the appropriate box:

- Volunteer Fire Company
- Veterans Organization
- Religious Organization
- Charitable Organization
- Fraternal Society

Under Delaware law (Article II, Section 17B of the state Constitution), the Board of Charitable Gaming can license only volunteer Fire Companies, Veterans' Organizations, Religious or Charitable Organizations, or Fraternal Societies to conduct lotteries and the Companies, Organizations or Societies must operate in a manner so as to come within the provisions of Section 170 of the *Internal Revenue Code*.

2. Is this is your first application for a permit in Delaware? Yes  No

- If Yes, you must submit copies of your
  - IRS affirmation letter, and
  - formation documents (e.g., articles of incorporation, constitution, by-laws, charter, etc.)
- If No, your signature on this application certifies that the documents currently on file with this office have not changed.

3. Are you relying on a group exemption letter issued to your parent organization? Yes  No

- If Yes, you must submit a
- letter from your parent organization (on its letterhead) specifically stating that your organization is properly affiliated and permitted to hold this event, and
  - current copy of the parent organization's IRS group exemption letter.

If you do not have a letter from the IRS verifying your status as an *Internal Revenue Code* Section 170 tax-exempt organization, you may apply to the IRS for Section 170 non-profit tax exempt status. See [www.irs.gov](http://www.irs.gov).

Only bona fide active members will assist in the conduct of the games. They all are of good moral character and have never been convicted of a crime involving moral turpitude. A current listing of such members is being maintained at the organization's business office, in conformance with 28 *Del. C.* §1132 (b) (2).

4. Legal Name of Organization: \_\_\_\_\_

The Organization's name should be the same as the one contained on its Internal Revenue Service Exempt Revenue Organization Affirmation (non-profit, tax-exempt) Letter and its formation documents (e.g., articles of incorporation, constitution, by-laws, charter, etc.).

5. DBA (Doing Business As) Name of the Event's Sponsoring Organization (if different than Applicant name): \_\_\_\_\_

Sponsoring Organization is a defined term. See 28 *Del. C.* § 1802 (32)

6. How long has the Organization existed? \_\_\_\_\_

Article II, Section 17B of the state Constitution requires that the organization be in existence a minimum of two years.

7. Organization's EIN or Federal ID Number: \_\_\_\_\_ - \_\_\_\_\_

8. Enter the **official mailing address** of the Organization:

Street Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

9. Select where you want the permit(s) sent (check one option):

- Organization's Official Mailing Address in Question 7.  
 Organization's Email. Enter email address: \_\_\_\_\_  
 Organization's Fax. Enter fax number: \_\_\_\_\_

Regardless of the delivery method selected, you are responsible for verifying that the delivery information provided is legible, complete and correct. You are also responsible for monitoring the delivery method you choose. For example, if you select email delivery, it is your responsibility to monitor the incoming email. Note that a "SPAM filter" may cause the email with the permit attached to go to a "SPAM" or "JUNK" folder.

10. Enter this information about the **physical location** where the Tournament is to be held:

Building Name: \_\_\_\_\_  
Street Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

11. Will the event be held on the applicant's premises? Yes  No  If No, submit a letter from the premises owner (on owner's letterhead) or a copy of the lease or rental agreement.

12. Enter this information about the *Officer/Director*:

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle Initial: \_\_\_\_ Suffix: \_\_\_\_\_  
Street Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Work phone: \_\_\_\_\_ Home phone: \_\_\_\_\_  
Cell phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
E-mail: \_\_\_\_\_

13. Enter this information about the *Member in Charge*:

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle Initial: \_\_\_\_ Suffix: \_\_\_\_\_  
Street Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Work phone: \_\_\_\_\_ Home phone: \_\_\_\_\_  
Cell phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
E-mail: \_\_\_\_\_

14. State the purpose for which the funds generated from this event(s) will be used:

The purpose for which the funds will be used must be consistent with the bylaws, charter, or formation documents of such Companies, Organizations, or Societies.

15. Date of Event: \_\_\_\_\_ Start Time: \_\_\_\_\_ End Time: \_\_\_\_\_

**The tournament shall not commence prior to 1:30 p.m. and must conclude by 1:00 a.m.** The operation is limited to six consecutive hours. Additionally, each tournament shall be at least 75 days apart. (28 Del. C. § 1827).

The Board will not process more than a single Texas Hold'em Tournament application at a time in order to ensure that the Texas Hold'em Tournament *After Occasion Reports* are being filed in a timely manner.

16. Date of Last Tournament: \_\_\_\_\_

17. Is this your organization's first tournament? Yes  No

18. Entrance Fee: \_\_\_\_\_

The entrance fee cannot exceed \$150 (28 Del. C. § 1825).

19. Entrance fee entitles player to how many chips: \_\_\_\_\_

20. Are Re-buys permitted? Yes  No  If Yes, how many: \_\_\_\_\_

No more than two Re-buys are allowed (28 Del. C. § 1825).

21. How many chips does the first re-buy entitle a player to? \_\_\_\_\_

22. How many chips does the second re-buy entitle a player to? \_\_\_\_\_

23. What is the maximum number of players allowed to participate in the Tournament? \_\_\_\_\_

24. What is the initial number of players per table? \_\_\_\_\_

25. Will alcoholic beverages be sold? Yes  No

26.

Maximum prize shall not exceed \$5,000 in amount or value, and the aggregate amount or value of all prizes offered or given shall not exceed \$13,000. (28 Del. C. § 1828). Initials: \_\_\_\_\_

27. Enter the following information about the *Tournament Director(s)*:

A. Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle Initial: \_\_\_\_ Suffix: \_\_\_\_\_  
Telephone Number: \_\_\_\_\_  
Texas Hold'em Poker – Individual Dealer License No: TD- \_\_\_\_\_

B. Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle Initial: \_\_\_\_ Suffix: \_\_\_\_\_  
Telephone Number: \_\_\_\_\_  
Texas Hold'em Poker – Individual Dealer License No: TD- \_\_\_\_\_

28. Will the sponsoring organization hire a licensed third party vendor to provide tournament services or equipment? Yes  No  If Yes, complete the information below about the third party vendor:

Business Name of Third Party Vendor: \_\_\_\_\_  
Third party Vendor's Delaware Business License number: \_\_\_\_\_  
Contact Person's Last Name: \_\_\_\_\_  
First Name: \_\_\_\_\_ Middle Initial: \_\_\_\_ Suffix: \_\_\_\_\_  
Telephone Number: \_\_\_\_\_

29. Our organization intends to follow the House Rules of (check one):

Sponsoring Organization

Third Party Vendor

**IMPORTANT:** Attach a copy of the sponsoring organization's Texas Hold'em Poker Tournament House Rules. If the sponsoring organization chooses to retain a third party vendor and use their standard House Rules, a copy of their House Rules will satisfy this requirement.

**Please Take Note:** To assure consideration of an application at a meeting, the Board office must receive all of these items no later than 4:30 p.m. ten full working days before the meeting date:

- Completed, signed and notarized application form,
- Fee payment, and
- All required documentation.

**AFFIDAVIT**

STATE OF DELAWARE  
County of \_\_\_\_\_

Under penalties of perjury I do hereby state that all statements in the foregoing report are true and correct. If a license is granted, the undersigned will be responsible for the conduct of such game in accordance with the terms of this chapter, the license and the rules and regulations governing the conduct of such games.

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Applicant's Signature

SWORN to and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_ 2\_\_\_\_\_

Notary Public (Seal)

Signature: \_\_\_\_\_

My Commission Expires: \_\_\_\_\_

**IMPORTANT NOTICE**

You must enclose a check or money order for \$250 for each Tournament.  
Make the check or money order payable to the "State of Delaware."